



बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड

BANK NOTE PAPER MILL INDIA PVT LIMITED

JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

CIN: U21090KA2010PTC055475 | CORPORATE OFFICE, MYSORE

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OPEN TENDER ENQUIRY No. BNPM/OTE/002/2023-24

Issuing date: 06.04.2023; 1400 Hrs.

Closing date: 21.04.2023; 1100 Hrs.

1. Scope of Work : Calibration for the following item

S No	Item Description	UoM	Quantity
1	<p><u>Universal Testing Machine</u></p> <p>a. Model: M250-2.5CT. b. Weight of load cells available with machine – 250 kgf & 5 kgf. c. Weight of the machine – 82 kg. d. Calibration is to be carried out at BNPM, Mysuru (i.e. Onsite) e. Calibration is to be done as per NABL standards</p> <p>Make: Testometric Standard: NABL</p>	Nos	01

2. Scope of work (Contd.):

- The agency shall carryout the calibration work at BNPM site only without affecting Our daily activities and during such times when it is made available to the party. The entire work shall be completed within 30 days of placing of work order.
- The agency shall furnish calibration certificates and traceability of the calibrating Devices/master calibration devices. Also the agency shall share the standard Procedure followed for calibration prior to start of the calibration job.
- The agency shall issue the individual calibration certificate to each of the Instrument being calibrated which will be valid for at least one year.
- Calibration status labels/sticker shall be affixed on all instruments after Calibration.

3. Eligibility conditions:

- The agency shall produce valid copy of the certificate (especially for Calibration Field) of accreditation given by National Accreditation Board for Testing and Calibration Laboratories India (NABL India)



I. For Online Submission mode

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	Single Bid System (Part-I Techno-commercial bid & Financial /Price Bid)
Tender Processing Fee	Rs. 100/- + taxes (to be paid online)
Bid submission mode	Online Through e-tendering portal www.tenderwizard.com/BNP .
Closing date and time for receipt of tenders	21.04.2023; 1100 Hrs.

- Interested bidders may obtain further information about this requirement from the above office selling the documents. They may also visit our website www.tenderwizard.com/BNP mentioned above for further details.
- Aspiring Bidders/Contractors who have not registered in e-tendering should register through the website E – Tendering (www.tenderwizard.com/BNP) for participating in the Online Tenders. The registration charges will be Rs. 500/- plus applicable taxes (per year) which needs to be paid through electronic mode only.
- For details, registration and e-payment, please visit e-tendering website www.tenderwizard.com/BNP or contact KEONICS help desk @ 080-40482000.
- Class III Digital Signature Certificate (DSC) is mandatory to participate in e-Tenders. Participating bidders/Contractors have to make sure that they have the valid DSC. If not, they can procure from any of the firm as approved by CCA.
- The tenderer shall satisfy BNPMIPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BNPMIPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be

BNPM reserves the right to cancel the tender at any stage without assigning the reasons



4. General Terms & Conditions:

S. No	Particulars	Quantity
1.	Payment Terms	100% payment shall be made within 30 days after calibration & receipt of calibration reports at BNPM Plant, Mysuru and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.
2.	Price	Price should be inclusive of all taxes & duties.
3.	Freight	Shall be included in quoted price.
4.	Packing & Forwarding	Shall be included in quoted price.
5.	Delivery Terms	F.O.R – Bank Note Paper Mill India Private Limited, Mysore.
6.	Calibration valid up to	___12___ months
7.	Calibration Certificate	Applicable
8.	Delivery Period weeks from date of receipt of purchase/Work order.
9.	Validity of Bid	30 days from date of closing of tender.
10.	Work to be done at	Engineering Stores, Bank Note Paper Mill India Private Limited, Note Mudran Nagar, Mysore 570 003.
11.	Contact person	Ms Sanchari Mandal P: 0821-2401179

a. Documents to be submitted:

- Signed copy of this document (All the pages).
- Filled price details as per the format provided below in this document.
- Technical details /datasheet for the enquired product (if applicable).
- Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (If applicable).
- Manufacturing unit details (if any).

b. Price: Price should be inclusive of manpower cost, tools cost, manpower & tools transportation cost, lodging & boarding charges, P&F, To & Fro Freight, Transit Insurance and GST. Price shall remain fixed & no price variation shall be accepted till completion of contract.

d. Terms of Payment: 100% payment shall be made within 30 days after calibration & receipt of calibration reports at BNPM Plant, Mysuru and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.



- e. Delivery Terms & Delivery Address:** Delivery shall be made on F.O.R Basis, Bank Note Paper Mill India Pvt. Ltd., Mysore.
Delivery Address: Engineering Stores, Bank Note Paper Mill India Pvt. Ltd., Note Mudran Nagar, Mysore - 570003. Stores contact details: 0821-2401476/486.
- f. Calibration Certificate:** The service provider shall provide calibration certificate for all calibrated instruments valid for 12 months from the date of calibration of instruments at BNPM, Mysuru.
- g. Liquidated Damages (LD):** Liquidated damages shall be applicable at the rate of 0.5% per week or part thereof until actual delivery or performance, subject to a maximum deduction of 10% of the delayed good's /service's contract price.
- h. Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.
- Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.
- i. Extension of Time:** If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.
- If at any time during the currency of contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the supplier's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.
- j. Rejection Replacement:** In case of supplies, materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 15 days from the date of intimation. No payment shall be made for rejected item. If the material is not taken back within the stipulate period, BNPM reserves the right to dispose-off the material at the risk and expense of the vendor as per provision under Section IV: General conditions of contract.
- k. Risk Purchase Clause:** If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,

Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and



existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

- l. Termination for Convenience (Foreclosure) Clause:** BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.
- m. Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.
- n. Legal Jurisdiction:** The Courts of Mysore (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.
- o. Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.
- p. Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will



agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

- q. Rights of Rejection:** BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.

5. Other terms and conditions:

- a) Bidders shall understand the complete scope of work before tendering by visiting the plant premises if required. Ignorance of the site shall not be accepted as basis for any claim / compensation. The submission of the tender by the bidder will be construed as evidence that such an examination was made and any falter claims/disputes in regard to price quoted shall not be entertained or considered.
- b) The expenses towards transportation of man & materials, accommodation (food & lodging) of personnel, local transport & travel, expenses towards preparation and submission of individual calibration certificates/ affixing labels etc. will be in the scope of bidders.

The number of instruments mentioned in the annexure are indicative. In case there is any addition or deletion is made over and above the list the same shall be paid at actuals.

- c) If required, necessary sectional wise shutdown shall be arranged by BNPM for the execution of works. Complete plant shutdowns (if any) planned by BNPM shall be informed to bidder well in advance to plan for additional manpower for attending the works. Bidder has to promptly arrange the required manpower to utilize the plant shutdowns.
- d) Provision for all the tools, tackles, instruments, equipment etc. whichever required for the completion of the works is in the Scope of bidder and shall be arranged for the bidder.
- e) Bidder shall take full responsibility for supervision and proper execution of works covered under the scope of contract. The work should be executed in through professional way & in true workmanship. The work will be carried out without hampering / disturbing day to day functioning of the BNPM. Any damage caused to BNPM machinery or any other assets inside BNPM premises by any deliberate efforts to effect/hamper the production of the plant by the bidder or his/her team shall be made good or replaced at cost of the bidder only.
- f) The entire works should be to the satisfaction of BNPM. If any of the work is found to be unsatisfactory by BNPM, bidder has to rectify the same within the stipulated timeframe given by BNPM at their own cost & expenses.
- g) On completion of the entire works, bidder shall submit the necessary documents/certificates as mentioned in the scope of work.



- h) Bidder's personnel to be engaged in job must use safety gadgets i.e. safety boot, safety helmet, goggles, ear plug etc., inside the installations wherever applicable. Bidder shall ensure the safety of his work personnel while carrying out the calibration job. Supply of all necessary safety gadgets/ PPE are in the scope of bidder.
- i) Bidder's personnel to be engaged in job shall have to obtain entry pass from BNPM Security & Safety department / Individual Section heads authority for entering in BNPM's secured areas / installation



Price Bid Format:

S No	Description	UOM	Qty	Unit rate	To & Fro Freight, P&F, Transit Insurance Charges (INR)	GST@ _____% Amount (INR)	Unit price including To & Fro Freight, P&F, Transit Insurance Charges & GST (INR)	Total price inclusive of To & Fro Freight, P&F, Transit Insurance Charges & GST (F.O.R, BNPM, Mysuru) (INR)	Input GST Credit (INR) {GST amount * Total quantity}	Effective price inclusive of To & Fro Freight, P&F, Transit Insurance Charges (F.O.R, BNPM, Mysuru) (INR)
1	Calibration of Universal Testing Machine (Model – M250-2.5CT))	Nos	01							
Total effective price for calibration of universal testing machine (inclusive of To & Fro Freight, P&F, Transit Insurance Charges etc.) on F.O.R, BNPM, Mysuru basis (INR)										

HSN/SAC Code: (_____)**We hereby confirm that**

1. We accept all terms & conditions mentioned in the enquiry.
2. Price quoted is inclusive of all taxes, P&F, freight etc. on F.O.R, BNPM, Mysore basis.

Signature of bidder:.....

Name of the Firm:.....



Seal of the firm:

GST No:

Note: Interested bidders are recommended to register themselves at company's website <https://bnpmindia.com/Vendor.aspx> in order to get future enquiries of relevant items

